

# Hello, Potential New Team Member at Wildberries!

Thank you for your interest in Wildberries Marketplace, Your Supermarket of Choice!

## Our Mission

To satisfy our customers' demands by offering a broad choice of quality products, superior service, and exceptional ambiance, while contributing to the community we serve and providing enhanced job satisfaction for our workforce.

## Why Work With Us?

Wildberries Marketplace has developed a reputation as the premier supermarket in our area. We offer our customers the finest foods in an incomparable atmosphere. We look for staff members who contribute to those qualities that set Wildberries apart. We look for people who want more than a job... people who are anxious to work hard and exceed our standards.

Wildberries Team Members are given every opportunity to prove that their skills and work ethic. We expect, and appreciate, that all Team Members will contribute to their full capacity and in turn, such efforts and contribution will be recognized and rewarded.

## How to Apply

Come into the store and present all of the materials listed at the Front Office window:

- A completed application form;
- Two (2) professional letters of references; and
- A current resume.

## What Happens After You Apply?

***Please do not call to check on the status of your application.*** It will be more efficient and appreciated if you simply resubmit your application materials. Thanks for understanding!

Solicited Applications - If you are responding to a specific job opening posted on our website, please indicate the job title on your application.

Unsolicited Applications - If you are not applying for a specific posted opening, your application is considered 'unsolicited.' All unsolicited applications are reviewed upon receipt and kept on file for possible consideration for 3 months. So feel free to restate your interest in working with Wildberries by resubmitting your application materials from time to time.

Best wishes to you and your professional pursuits!

**WILDBERRIES MARKETPLACE  
EMPLOYMENT APPLICATION**

*Wildberries Marketplace is an Equal Opportunity Employer. Candidates are considered without regard to race, color, religion, sex, national origin, age, disability, or political affiliation or belief.*

Date \_\_\_\_\_ Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Email address \_\_\_\_\_

Position Applied For \_\_\_\_\_ Date Available for Work \_\_\_\_\_

Would you be interested in other jobs at Wildberries? \_\_\_\_\_ Pay Requirements \_\_\_\_\_

Where did you hear about job opportunities at Wildberries? \_\_\_\_\_

Maximum number of hours per week you would work? \_\_\_\_\_ Minimum Hours? \_\_\_\_\_

Are there any hours or days you could not work? *If you are a student, please include your class schedule.*

\_\_\_\_\_

Do you expect to be absent any time in the next 6 months? \_\_\_\_\_

Do you have any commitments to another employer or school that might affect your employment with us? If so, explain: \_\_\_\_\_

**PRIOR WORK HISTORY:** List in order, beginning with most recent or present employer. If you do not want us to contact a previous or present employer, please say so. **Please complete fully, even if submitting a resume.**

Dates: (mo/yr) Employer \_\_\_\_\_ City, State \_\_\_\_\_

From To Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ Responsibilities \_\_\_\_\_

Reason for departure from employer \_\_\_\_\_

Dates: (mo/yr) Employer \_\_\_\_\_ City, State \_\_\_\_\_

From To Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ Responsibilities \_\_\_\_\_

Reason for departure from employer \_\_\_\_\_

Dates: (mo/yr) Employer \_\_\_\_\_ City, State \_\_\_\_\_

From To Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ Responsibilities \_\_\_\_\_

Reason for departure from employer \_\_\_\_\_

What specific job experience do you have for the position for which you are applying? \_\_\_\_\_

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What two qualities make you an outstanding applicant to work at Wildberries? \_\_\_\_\_

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We are a service-oriented business!! What does superior service mean to you? \_\_\_\_\_

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What are your professional goals? How would working at Wildberries fit into your plans? \_\_\_\_\_

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Please Read Carefully, Initial Each Paragraph and Sign Below

\_\_\_\_\_ I authorize my present and former employers (unless otherwise indicated on this application) to release to Wildberries Marketplace any information concerning my employment, including my job performance. Further, I release Wildberries Marketplace, my former employers, and all other persons, corporations, partnerships, and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_ The information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I understand that falsified information or significant omissions may disqualify me from further consideration and may be considered justification for dismissal if discovered at a later date.

\_\_\_\_\_ I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and Wildberries Marketplace. I understand that employment with Wildberries Marketplace is for no definite period of time. Wildberries Marketplace and its employees have at all times the right to terminate the employment relationship.

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**Applicant Signature**

**Date**

**EEO-1 Voluntary Self Identification Form**

Completion of this form is voluntary and will not affect your opportunity for employment, or the terms or conditions of your employment. This form will be used for EEO-1 reporting purposes only and will be kept separate from all other personnel records only accessed by the Human Resources department. Please return completed forms to the HR department.

If you choose not to self-identify your race/ethnicity at this time, the federal government requires Wildberries Marketplace to determine this information by visual survey and/or other available information.

NAME: \_\_\_\_\_ JOB TITLE: \_\_\_\_\_

DATE COMPLETED: \_\_\_\_\_

GENDER:      \_\_\_ Male           \_\_\_ Female

RACE/ETHNICITY:

(Please check one of the descriptions below corresponding to the ethnic group with which you identify.)

\_\_\_ Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.

\_\_\_ White (Not Hispanic or Latino): A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

\_\_\_ Black or African American (Not Hispanic or Latino): A person having origins in any of the black racial groups of Africa.

\_\_\_ Native Hawaiian or Pacific Islander (Not Hispanic or Latino): A person having origins in any of the peoples of Hawaii, Guam, Samoa or other Pacific Islands.

\_\_\_ Asian (Not Hispanic or Latino): A person having origins in any of the original peoples of the Far East, Southeast Asia or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

\_\_\_ Native American or Alaska Native (Not Hispanic or Latino): A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment.

\_\_\_ Two or more races (Not Hispanic or Latino): All persons who identify with more than one of the above five races.

\_\_\_ I do not wish to disclose.

**Referral Sources**

\_\_\_ Advertisement

\_\_\_ Wildberries Website

\_\_\_ Team Member Referral

\_\_\_ Other Website

\_\_\_ Other \_\_\_\_\_